

**IBERVILLE PARISH LIBRARY  
BOARD OF CONTROL MINUTES**

**24605 J. Gerald Berret Blvd.**

**November 18, 2021, 1:04 P.M.**

**Board Members Present**

Ms. Charlene Bishop – Board President  
Ms. Mary Obier – Board Vice President  
Ms. Jan Drinkwater  
Mr. Clotis Johnson  
Ms. Madeline Kessler  
Ms. Tonya Orcino

**Board Members Not Present**

Ms. Deena Thomas  
Mr. Edward Songy – Ex Officio

**Administration Present**

Mr. David Hughes - Assistant Director  
Ms. Yolanda Osborne - HR Director  
Mr. Michael Staton - Library Director

**Administration Not present**

Ms. Wanda Jones - Adm. Assistant

Meeting was called to order by Board President Bishop at 1:04 P.M.

Motion to accept the minutes of the previous meeting with necessary corrections or additions by Ms. Obier second by Mr. Johnson. The minutes were approved unanimously.

Public comments: none

**LIBRARY BOARD MATTERS**

**JUNETEENTH**

1. Mr. Staton addressed the issue of Juneteenth being added to the library holiday schedule (subject to Board approval). The item was discussed and tabled until next meeting pending consultation with the Parish.
2. A request for the staff schedules was made by Ms. Drinkwater

Motion to table Juneteenth issue until next meeting by Ms. Orcino second by Ms. Kessler. The motion carried.

**NEW BOARD MEMBERS RENEWAL/ NEW BOARD MEMBER APPOINTED**

Mr. Staton advised that Mr. Johnson and Ms. Bishop were up for renewal. They both agreed to continue serving on the board. Ms. Madeline Kessler from White Castle area was appointed to serve in the position vacated by Mr. Murrell.

## **BUDGET PROPOSAL**

Mr. Staton presented the Budget proposal for FY2022, along with a proposal for staff raises (2%, 3%, or 4%). A breakdown of what it would take to put funds back into the surplus was addressed by Mr. Staton, as was discontinuation of DAF (Decentralized Arts Funding Grants), which had now been replaced by the LPG (Louisiana Project Grants).

A motion to accept the budget proposal for FY2022 and to give a 3% raise to existing employees and administration was made by Ms. Kessler, second by Mr. Johnson. The motion carried unanimously.

## **Annual Reminder**

Mr. Staton reminded the board that the annual ethics training was due by YE 2021.

## **REPORTS**

### **Statistical Reports**

Stats, Computer usage, reference, and programming was explained by Mr. Staton. The board requested that programming attendance stats be separated according to each branch.

### **Financial Report**

Funds for the ARPA were received, and various line items taken out last year were put back into the FY2021 budget.

### **Buildings and Equipment**

\$10,000 set aside to pay for lost or damaged items at Grosse Tete after tree damage to the roof and ruined books. Grosse Tete is now repaired, and staff are assessing the collection.

## **PERSONNEL**

All positions are filled.

## **TECHNOLOGY**

We must rebid our internet service. Dave advised that the funding window will open around January or late December. A consultant will be contacted to investigate further e-rate opportunities.

## **ACTIVITIES**

- Participated in Acadian Festival parade this year.
- Looking forward to Mardi Gras, Acadian Festival, and Grey Monkey parade.
- Outdoor movie is being shown at ALL IS BRIGHT this year.
- Friends of the Library are planning a spring book sale.

**ADJOURNMENT**

Meeting was adjourned. Moved by Mr. Johnson, seconded by Ms. Kessler. The motion carried, unanimously. Meeting end: 2:09 p.m.

**APPROVAL OF BOARD MINUTES BY:**

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Ms. Charlene Bishop  
IPL Board President

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Date