

IBERVILLE PARISH LIBRARY
BOARD OF CONTROL MINUTES

24605 J. Gerald Berret Blvd.

September 23, 2021, 1:08 P.M.

Board Members Present

Ms. Charlene Bishop-Board President
Ms. Jan Drinkwater
Mr. Clotis Johnson
Mr. Mark Murrell
Ms. Mary O'bier-Vice President
Mr. Edward Songy-Ex Officio

Board Members Not Present

Ms. Tonya Orcino
Ms. Deena Thomas

Administration Present

Mr. David Hughes, Assistant Library Director
Ms. Yolanda Osborne, HR Director
Mr. Michael Staton, Library Director

Administration-Not Present

Mrs. Wanda Jones, Adm. Assistant

Meeting was Called to Order by Board President Bishop at 1:08 P.M.

A motion was made to accept the minutes of the previous meeting, with necessary corrections, by Mr. Murrell, second by Ms. O'bier. The motion carried unanimously.

Public Comments- None

LIBRARY BOARD MATTERS

COVID-19 UPDATE

Mr. Staton advised the Board that the Governor mask mandate has been put back. He mentioned IPL continued enforcing all procedures and protocol without interruption.

BOARD MEMBERS RENEWAL

Mr. Staton advised the Board that Ms. Bishop and Mr. Johnson are up for renewal. They both agreed to remain serving and Mr. Staton will submit paperwork to IPC for approval. Mr. Murrell is at the end of his term and has elected not to renew. He has submitted Ms. Madeline Kessler from White Castle to replace him.

FCC order DA-21-1107A1

Ms. Drinkwater advised the Board that the ERATE money is more flexible and that the 25 parishes that were declared a disaster received a wavier, whereas funds can be moved around. She also stated the funds can be used for hard wiring. Mr. Staton added that IPL contacted the State Library for clarification and that no Tier 2 money was applied for last year. However, the library is looking into taking advantage of the Emergency Connectivity Fund (ECF), so we can purchase hot spots. Board President Bishop advised that we need to apply for every dollar that we are eligible for and that there is still money in the FIPL treasure to fund certain projects.

ANNUAL REMINDER

Mr. Staton reminded the board about the annual ethics training due by YE 2021. The Sexual Harassment only option is being completed individually.

Mr. Staton advised the Board we have a drainage issue in the parking lot at the East Iberville Branch. Mr. Songy advised that this issue is related to the state highway and the levy, and Mr. Song contact DOTD and the Core of Engineers for guidance. Mr. Staton and Mr. Songy had discussion with board and will see if IPC could assist.

REPORTS

STATISTICS

Mr. Staton advised the board the circulation, computer usage and all other categories numbers up were, and this mainly referenced COVID 19 and being closed.

FINANCIAL

Mr. Staton mentioned the following:

- Note #1-Electronic Services-one-time annual fee for TLS for (\$40k) of this number
- Note #2-Postage-annual reloading of postage meter/covid mailing
- Note #3-Telephone-Telephone repairs and addition of 2 lines used during curbside services
- Note #4-Equipment Rental/Lease-Moving and resetting copiers for covid-19 protocols
- Note #5-Periodicals-one-time annual fee for periodicals
- Note #6-Other Materials-one-time database payment

BUILDING AND EQUIPMENT

Mr. Staton advised the board that IPL was extremely lucky from Hurricane Ida. He stated the damages were minimal, only 4 loose shingles at Bayou Pigeon and that they had already been replaced.

Mr. Staton advised the Board that Comeaux Brothers were coming out to repair Grosse Tete and that the Branch Manager was accessing the collection. Mr. Staton also gave a thank you to IPC for covering the cost to repair the roof.

PERSONNEL

Mr. Staton advised the board that IPL has have two vacant positions. They are as follows:
Deliver Driver-PT
Floater-PT

He also advised the Board that Marianne Washington at WC retired on 9/30/21 and Jo Ann Mendoza at Bayou Sorrel is resigning effective 10/29/2021.

TECHNOLOGY

Mr. Staton advised the board that IPL got a ARPA grant in the amount of \$47, 064.84.

ACTIVITIES

Mr. Staton mentioned virtual programming will not go away, but that IPL has resumed in-person programming.

Ms. Bishop requested Mr. Staton to educate the staff on FIPL-who they are, what they do, the process and the contact person.

ADJOURNMENT

Meeting was motioned to adjourn by Ms. O'bier and second by Mr. Johnson. The motion carried unanimously. The time was 1:38 p.m.

APPROVAL OF BOARD MINUTES BY

Ms. Charlene Bishop
IPL Board President

Date