

**IBERVILLE PARISH LIBRARY**  
*BOARD OF CONTROL MINUTES*

24605 J. Gerald Berret Blvd.

May 27, 2021, 1:10 P.M.

**Board Members Present**

Mr. Clotis Johnson  
Mr. Mark Murrell-Board President  
Ms. Mary Obier  
Ms. Tonya Orcino  
Ms. Deena Thomas

**Board Members Not Present**

Ms. Charlene Bishop  
Ms. Jan Drinkwater  
Mr. Edward Songy- Ex-Officio

**Administration Present**

Mr. David Hughes, Assistant Library Director  
Ms. Yolanda Osborne, HR Director  
Mr. Michael Staton, Library Director

**Administration-Not Present**

Mrs. Wanda Jones, Adm. Assistant

Meeting was Called to Order by Board President Murrell at 1:10 P.M.

A motion was made to accept the minutes of the previous meeting, with necessary corrections, by Ms. Thomas, second by Mr. Johnson. The motion carried unanimously.

Public Comments- None

**LIBRARY BOARD MATTERS**

**COVID-19 UPDATE**

Mr. Staton advised the Board that 6 of the 8 branches have been opened. White Castle will be opening next week and Grosse Tete, remains on hold due to a leak in the roof.

Mr. Staton advised the board that at the Parish Council Meeting, President Ourso announced the rescinding of the mask mandate for all Iberville Parish Government buildings. He stated we will still encourage the staff to wear mask, as all staff are not vaccinated, but it is **NOT** required. The patron will have a choice on wearing mask.

**VOTING FOR BOARD POSITIONS**

The Board conducted an in-house voting, and the results were calculated as follows:

Ms. Charlene Bishop-President  
Ms. Mary O'bier-Vice President

**ANNUAL REMINDER**

Mr. Staton reminded the board about the annual ethics training due by YE 2021.

**REPORTS**

**STATISTICS**

Mr. Staton advised the board the programming numbers were down. Computer usage has sky-rocketed over the last year and database usage is 3 times more than last year. He stated, as the restrictions lift and people get more comfortable, we are seeing increased activity. The mentioned the DAF Grant no longer exist, which funded programming, but that we did receive AARPA funding from the state, but it must be spent on certain things.

**FINANCIAL**

Mr. Staton mentioned the following:

- Note #1-64%-Telephone- repairs and addition of 2 lines used during curbside services
- Note #2-46%-Equipment Rental/Lease-moving and resetting copiers for Covid-19 protocols
- Note #3-50%-Building Supplies-\$2,900 chemicals for daily building cleaning for Covid-19
- Note #4-48%-Other Materials-one-time database payment.

**BUILDING AND EQUIPMENT**

Mr. Staton advised the board that we are not having any problems with re-opening. The parish has so far covered maintenance/repair expenses for Grosse Tete.

**PERSONNEL**

Mr. Staton advised the board that we are still doing the pop-up libraries because Grosse Tete is still closed.

**TECHNOLOGY**

Mr. Staton advised the board that we have received our ERATE funding letter for the next funding cycle. Our funding amount is \$125,182.80. He mentioned that Mr. Hughes will be filing this year for 2022 funding and that we budget as we go along to keep things up and running. Mr. Hughes has ordered a few items/equipment and the server will be installed on Tuesday. Mr. Hughes was commended by the board for his awesome work with ERATE.

**ACTIVITIES**

Mr. Staton advised the Board that SRP is all virtual, but in the fall, we will go back to in-house programming, with minimal virtual.

**PERSONNEL**

Mr. Staton advised the board of the new hires, as they are as follows:

- Hannah Boudreaux-Rosedale Branch Manager-5/5/21
- Alfred Barber, Jr.-IPL Maintenance Director-5/13/21
- Jamie Campbell-East Iberville-Library Associate-5/17/21

He also mentioned an IPL resignation. It is as follows:  
Norris Barbier-Driver

Mr. Barbier’s position will be posted next week, as his last day is 6/25/21.

**ADJORNMENT**

Ms. Obier asked about the bookmobile and Mr. Staton advised the board that the bookmobile has been scratched.

Meeting was motioned to adjourn by Ms. Thomas and second by Ms. Obier. The motion carried unanimously. The time was 1:40 p.m.

**APPROVAL OF BOARD MINUTES BY**

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Mr. Mark Murrell  
IPL Board President

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Date