

Iberville Parish Library
Board of Control Minutes

24605 J. Gerald Berret Blvd.

Wednesday, October 9, 2024

10:30 A.M.

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Ms. Tonya Orcino - Board President	X	
Mr. Clotis Johnson – Board Vice President		X
Ms. Charlene Bishop	X	
Ms. Madeline Kessler	X	
Ms. Mary Obier		X
Ms. Deena Thomas		X
Mr. Kyle Grace, ex-officio		X

Also in attendance:

Jennifer Seneca, Library Director; Dave Hughes, Assistant Library Director; Elaine Harris, Assistant Library Director; Yolanda Young, Human Resources Director

CALL TO ORDER

- Meeting Called to Order by Board President **Tonya Orcino** at 10:56 a.m.
- Roll call taken.

ADOPTION OF MINUTES

Motion by Madeline Kessler to approve the minutes of the September 19, 2024 meeting as presented. Second by Charlene Bishop. Motion passed.

UNFINISHED BUSINESS

- **Review & Discussion of Master Building & Services Program** – The library director updated the library board on adjustments made to the master building program based on feedback from the September board meeting. The library board discussed the building program and proposed adjustments. The board expressed they did not want to change the original color scheme. The board expressed they wish to renovate Bayou Sorrel in the same manner as Bayou Pigeon.

Motion by Charlene Bishop to begin the Master Building Program by renovating the Maringouin, Grosse Tete, Rosedale, Bayou Pigeon, and Bayou Sorrel branches. Seconded by Madelin Kessler. Motion passed.

Review & discussion of library logo – The board took no action at this time in favor of reviewing this topic at the next board meeting.

NEW BUSINESS

- **Updates to Personnel Budget** – The library director presented information on salaries and benefits, including a potential raise for library staff.

Motion by Charlene Bishop to award a COLA and small merit raise as presented.
Seconded by Madeline Kessler. Motion passed.

- **November Meeting – Discussion to change date of meeting** – The library board discussed changing the November 2024 date of its meeting to fall prior to the November 2024 parish council meeting.

Motion by Madeline Kessler to move the meeting to Thursday, November 14, 2024 at 12:00 p.m. Seconded by Charlene Bishop. Motion based.

- **Introduction of Policy Updates & Additions – Photography, Filming, and Videography in the Library** – Library Director presented a policy for the board’s review and consideration. The policy will be placed on the next board meeting agenda for discussion and action.
- Tonya Orcino provided an update on the bylaw review. Proposed changes are projected to be presented at the January 2025 board meeting.

ADJORNMENT

The meeting was adjourned at 12:11 p.m.

APPROVAL OF BOARD MINUTES BY

Tonya Orcino
Board President

November 14, 2024
Date