

Iberville Parish Library
Board of Control Minutes

24605 J. Gerald Berret Blvd.

July 18, 2024

1:00 P.M

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Ms. Tonya Orcino - Board President	X	
Mr. Clotis Johnson – Board Vice President	X	
Ms. Charlene Bishop		X
Ms. Jan Vines Drinkwater		X
Ms. Madeline Kessler	X	
Ms. Mary Obier	X	
Ms. Deena Thomas		X
Mr. Kyle Grace, ex-officio		X

Also in attendance:

CALL TO ORDER

- Meeting Called to Order by Board President Tonya Orcino at 1:03 p.m.
- Roll call taken.

ADOPTION OF MINUTES

Motion by Clotis Johnson to approve the minutes of the May 16, 2024, meeting. Second by Mary Obier. Motion passed.

UNFINISHED BUSINESS

- The library board had no unfinished business to discuss.

NEW BUSINESS

Library Board Update

- Library Director reported that the monthly parish council meeting was rescheduled to next week. Mrs. Obier’s reappointment should be on the agenda.
- Library Director reported that Library Board Member Jan Vines Drinkwater and her husband were named Outstanding Citizens of the Year by St. Gabriel.

Report from Bylaw Committee

Board President Tonya Orcino updated members on the committee’s meeting with registered parliamentarian, Nicole Learson. Upon asking, the library director confirmed that the recommendations from Ms. Learson have been received. Mrs. Orcino informed the board that she and Ms. Bishop would meet to review and discuss recommendations. Recommendations from the committee will be presented to the library board at the November 2024 meeting.

Update on Master Building Program

The library director updated the board on current progress with the development of a master building program. Currently, the joint venture project is on track to complete and present at the September 2024 board meeting.

Mid-Year Budget Presentation

The library director presented the mid-year budget amendments with explanations.

Motion by Clotis Johnson to approve the mid-year budget amendments as presented. Second by Mary Obier. Motion passed.

Policy Amendments: 3-310: Budget and Financial Management Policy; 3-320: Library Property and Assets

The library director presented policy amendments on two library policies.

Motion by Madeline Kessler to approve the policies as presented. Second by Clotis Johnson. Motion passed.

Director's Reports

The library director updated the library board on the FY 2024 budget expenditures, 2023 SRP Stats, upcoming building upgrades/repairs, and open positions and retirements within the library system.

Assistant Director Report

The assistant director provided updates on eRate Cat 2 funding and implementation of funded equipment.

ADJORNMENT

The meeting was adjourned at 2:03 p.m.

APPROVAL OF BOARD MINUTES BY

Tonya Orcino
Board President

Date