

Iberville Parish Library
Board of Control Minutes

24605 J. Gerald Berret Blvd.

May 16, 2024

1:00 P.M

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Ms. Tonya Orcino - Board President	X	
Mr. Clotis Johnson – Board Vice President	X	
Ms. Charlene Bishop	X	
Ms. Jan Vines Drinkwater	X	
Ms. Madeline Kessler		X
Ms. Mary Obier	X	
Ms. Deena Thomas	X (arrived 1:18 pm)	
Mr. Kyle Grace, ex-officio	X	

Also in attendance:

CALL TO ORDER

- Meeting Called to Order by Board President Tonya Orcino at 1:02 p.m.
- Roll call taken.

ADOPTION OF MINUTES

Motion by Jan Drinkwater to approve the minutes of the Jan 25, 2024 and March 21, 2024 minutes as presented. Second by Clotis Johnson. Motion passed.

UNFINISHED BUSINESS

- The library board had no unfinished business to discuss.

NEW BUSINESS

Appointment of Records Liaison to State Archive

Motion by Charlene Bishop to reappoint the library director as the Records Liaison to the State Archives. Second by Clotis Johnson. Motion passed.

Letter of Engagement – Hammer & Sills, Parish Attorney

The library director presented the letter of engagement, as a component unit of the parish, to use services as needed. Motion by Charlene Bishop to allow the library director to sign and return the letter of engagement. Second by Mary Obier. Motion passed.

Project Update

The library director updated the library board on progress with the following projects: bookmobile project, bylaws review, workroom retrofit.

Policy Updates

Motion by Charlene Bishop to accept policies as presented and corrected. Second by Deena Thomas. Motion passed.

Director's Reports

The library director updated the library board on the FY 2024 budget, 2023 Yearly Statistics submitted to the State Library, upcoming building upgrades/repairs, open positions within the library system, and upcoming events related to SRP 2024.

Assistant Director Reports

The assistant directors provided updates on their respective departments, including USAC eRate funding and upcoming library and outreach events.

Other Discussion

Jan Drinkwater asked for the floor to discuss a topic. A discussion was held regarding the upkeep of the little free libraries at the Community Center and Senior Center in St. Gabriel. The library director will research on the best solution for the library's involvement with these community book shelves.

ADJORNMENT

The meeting was adjourned at 2:28 p.m.

APPROVAL OF BOARD MINUTES BY

Tonya Orcino
Board President

Date