

Iberville Parish Library
Board of Control Minutes

24605 J. Gerald Berret Blvd.

March 16, 2023

1:00 P.M

Board Members Present

Ms. Charlene Bishop- **Board President**
Ms. Jan Drinkwater
Mr. Clotis Johnson
Ms. Madeline Kessler
Ms. Tonya Orcino
Ms. Deena Thomas

Board Members not Present

Mr. Edward “Lucky” Songy- **Ex-Officio**

Administration Present

Mr. Michael Staton, Library Director
Mr. David Hughes, Assistant Library Director
Mrs. Yolanda Osborne, Human Resources Director

Administration not Present

Meeting Called to Order by Board President C. Bishop at 1:00 P.M.

A motion was made to accept the minutes of the previous meeting by Ms. Thomas, seconded by Ms. Kessler. The motion was carried unanimously.

Public Comments- none

LIBRARY BOARD MATTERS

Annual Reminder

Ms. Bishop reminded the Board of their Annual Ethics Trainings and Sexual Harassment Trainings as mandated by the Louisiana Legislature, to be completed by the end of 2023. A computer lab was set up for today and will also be available after future meetings for the purposes of board members completing their training following the meeting.

Library Director Selection Approval

The Personnel Committee Chair, Ms. Thomas, updated the Board on the search for Library Director. The position was advertised January 19 and closed on February 17, 2023. Qualifications for Library Director positions are mandated by the State Legislature. Jennifer Seneca was the leading applicant, originally from Iberville Parish and with 12 years’ experience; her application and related documents are available to the Board. A motion was made by Ms. Thomas to approve the hiring of Ms. Seneca. The motion was seconded by Ms. Kessler and carried unanimously. Ms. Seneca will tour the branches on Wednesday, March 22 and will begin employment with IPL on April 17, 2023

REPORTS

STATISTICAL Mr. Staton advised the Board that stat counts continue to show slow and steady growth. Wireless hotspots are in great demand. Information service and reference counts were explained.

FINANCIAL Mr. Staton informed the Board that with the interest rates increasing, the public funds investment account is accruing healthy interest deposits.

Note 1: Change of job position increased driver's insurance rates.

Note 2: Increase in mileage reimbursement requests and fuel costs.

Note 3: Book drop was damaged and needed replacement.

Note 4: There were one-time purchases made for equipment, furniture, and fixtures.

Note 5: Laptops have been purchased for mobile labs that may be checked out by branches for computer classes.

BUILDINGS AND EQUIPMENT Parts have been ordered to repair the side door at East Iberville.

PERSONNEL

- Rosedale and Maringouin have positions open for part time Branch Assistants. These interviews are set for Monday, March 20, 2023.
- EI interviewed for a Library Associate I on Wednesday, March 15, 2023. A selection has been made and the candidate is being offered the position.
- The position in the Plaquemine Children's Department has received no applications from qualified candidates. The full-time position offers benefits.

TECHNOLOGY

Mr. Hughes informed the Board that the new wireless system that has been ordered may be ready by the end of summer. The system will offer improved statistical data. Laptops have been purchased for the mobile lab and are up and running.

ACTIVITIES

- The Gray Monkey Parade will roll at the Plaquemine Waterfront Park on March 31, 2023 with the theme "All Together Now." The newly hired Library Director will attend along with all the staff.
- The Louisiana Library Association (LLA) Conference is July 6-8, 2023, at the Hilton Capital Center. Registration is not yet open.

ADJORNMENT

- Motion to was made to close the meeting by Ms. Kessler and seconded by Ms. Drinkwater. The meeting was adjourned at 1:39 P.M.

APPROVAL OF BOARD MINUTES BY

Ms. Chalene Bishop
Board President

Date