

**Iberville Parish Library**  
*Board of Control Minutes*

24605 J. Gerald Berret Blvd.

July 17, 2025

1:00 PM

<u>Board Member</u>	<u>Present</u>	<u>Absent</u>
Ms. Tonya Orcino - <b>Board President</b>	X	
Mr. Clotis Johnson – <b>Board Vice President</b>	X	
Ms. Charlene Bishop	X	
Ms. Madeline Kessler		X
Ms. Mary Obier		X
Ms. Deena Thomas	X	
Mr. Kyle Grace, ex-officio		X

**Also in attendance:**

Jennifer Seneca, Board Secretary; Dave Hughes, Elaine Harris, and Yolanda Young, IPL Assistant Directors.

**CALL TO ORDER**

- Meeting Called to Order by Board President Tonya Orcino at 1:10 p.m.
- Roll call taken.

**ADOPTION OF MINUTES**

Review and adoption of minutes from May meeting moved to September agenda

**DIRECTOR’S REPORT**

The library director updated the library board on current initiatives, personnel updates, and community partnerships.

**UNFINISHED BUSINESS**

- **Consideration of opening hours at library branches**
  - Moved to September agenda per library director’s request.

**NEW BUSINESS**

- **Phase I Master Building Program**

The library director provided the board an update to the renovations of Maringouin, Grosse Tete, Rosedale, Bayou Sorrel, and Bayou Pigeon.

Charlene Bishop presented a motion to allow the library director to accept the lowest responsible bidder as recommended by Fusion Architecture after bids are opened and to accept the bid if it meets or does not exceed the proposed construction costs by 10% in order to accept add alternates. Motion seconded by Deena Thomas. Motion carried unanimously.

- **Phase II Master Building Program**

The library director provided the board with an update concerning the purchase of Plaza Drive; the ordinance was approved by the council on June 15, 2025. Next, the library will work with the school system and legal firm on the sale agreement.

Next, the library director presented the current financial report including budget amendments. Amendments included the purchase of Plaza Drive and renovation allocation for that building.

Deena Thomas motioned to accept all amendments as presented. Clotis Johnson seconded the motion. Motion carried.

### **Phase III: Master Building Program**

The library director reported on her meeting with parish administration and bond counsel. The library board discussed financing the final phase of the master building program through bond funds and approaching the Iberville Parish Council to allow such.

Board President Tonya Orcino read Library Board Resolution 2025-001 into record. Charlene Bishop moved to accept the resolution as read and presented. Clotis Johnson seconded the motion. Yays: Deena Thomas, Tonya Orcino, Clotis Johnson, Charlene Bishop. Nays: None. Absent: Madeline Kessler, Mary Obier, and Kyle Grace.

### **Appoint Library Director as Records Officer to State Archives**

Deena Thomas motioned to appoint the library director as Records Officer to the State Archives. Charlene Bishop seconded. Motion carried.

### **Surplus Items**

The library director reviewed the shelving furniture and other movable objects to be replaced as part of the master building program. The library director reviewed and explained items that do not meet materiality that were erroneously property tagged and added to the asset list over decades.

Deena Thomas motioned to (a) surplus items replaced through Phase I Master Building Program and auction/dispose as determined by library director with a report to the library board and (b) surplus items of non-materiality and auction/dispose as determined by the library director with a report to the library board. Charlene Bishop seconded the motion. Motion carried.

### **September Meeting Date**

Motion to change the September meeting date to Thursday, September 11, 2025 at 1:00 p.m.

### **ADJORNMENT**

The meeting was adjourned at 2:55 p.m.

### **APPROVAL OF BOARD MINUTES BY**

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Tonya Orcino

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Date

Board President