

**Iberville Parish Library**  
*Board of Control Minutes*

**24605 J. Gerald Berret Blvd.**

**September 11, 2025**

**1:00 PM**

<b><u>Board Member</u></b>	<b><u>Present</u></b>	<b><u>Absent</u></b>
Ms. Tonya Orcino - <b>Board President</b>	X	
Mr. Clotis Johnson – <b>Board Vice President</b>	X	
Ms. Charlene Bishop	X	
Ms. Madeline Kessler	X	
Ms. Mary Obier	X	
Ms. Deena Thomas	X (arrived 1:13 pm)	
Ms. Catherine Williams	X (arrived 1:07 pm)	
Mr. Kyle Grace, ex-officio	X	

**Also in attendance:**

**CALL TO ORDER**

- Meeting Called to Order by Board President Tonya Orcino at 1:04 PM.
- Roll call taken.

**APPROVAL OF MINUTES**

Motion by Madeline Kessler to approve the minutes of the May and July 2025 board meetings. Second by Clotis Johnson. Motion passed.

**DIRECTOR’S REPORT**

The library director reviewed large scale projects accomplished in 2025 and recognized the staff who spearheaded those projects. The library director presented an overview of the FY 2025 budget to date. The library director provided an update of personnel openings, recognized staff celebrating work milestones and staff retirements. The library director provided a facilities update including an overview of building maintenance completed since the last meeting. The library director updated the library board on new initiatives and upcoming programs. The library director updated the library board on significant donations made in honor of Mrs. Katherine “Kappy” Nalder by her family and friends in support of literacy programs at the library. The library director presented a letter from the Friends of the Iberville Parish Libraries for the board’s support of the volunteer organization.

**UNFINISHED BUSINESS**

- Consideration of opening hours at library branches

The library director proposed revised branch schedules for Bayou Sorrel and Bayou Pigeon branches. The revised schedule would provide additional service hours for the Bayou Pigeon community. Estimated timeline for starting the new service hour schedule is after renovations.

The library director proposed a revised branch schedule for the East Iberville Branch. Additional evening hours will be added to the schedule to better accommodate the public. Estimated timeline for starting the new service hour schedule is after January 1, 2026.

## **NEW BUSINESS**

- **Project Status: Updates on Master Building Program**

The library director updated the library board on the status of the 5 small branch renovations project, purchase of the Plaza Drive property, and status of the bond process.

- **Budgetary Updates and Amendments**

The library director provided the library board the 2025 Millage report as received from the parish assessor. The library director presented September 2025 budgetary amendments to the library board of control.

Motion to accept the budget minutes as presented by Madeline Kessler. Seconded by Catherine Williams. Motion passed.

### **Director's Reports**

The library director updated the library board on the FY 2024 budget expenditures, 2023 SRP Stats, upcoming building upgrades/repairs, and open positions and retirements within the library system.

Motion to

### **Assistant Director Report**

Brief explanation of AD report.

### **ADJORNMENT**

Motion to adjourn the meeting by Charlene Bishop at 2:10 p.m. Seconded by Madeline Kessler. Motion passed.

### **APPROVAL OF BOARD MINUTES BY**

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**Tonya Orcino**

Board President

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Date