

# AGENDA -- Library Board Meeting

Thursday, June 16, 2016-- 1:00 p.m. —Main Library, Plaquemine

- I. **Minutes--Previous Regular Meeting**— \_\_\_/\_\_\_ need approval.
  
- II. **Library Board Matters**
  - a. Honoring Dannie J. Ball's service as library director.
  - b. Annual reminder: Ethics training must be completed by all before the end of 2016.
  - c. Motion needed to add Michael Staton and Clotis C. Johnson as new bank signatories. All signatories must sign the list of signatories presented at today's meeting.
  - d. Researching getting a credit card for the library
  - e. East Iberville worker's compensation. **Closed Session. Jack Whitehead & Associates**
  
- III. **Reports**
  - a. Statistical Reports—Circulation numbers, number of books, patrons, etc. **[Item #1]**
  - b. Financial Reports--Revenues & Expenditures— **[Item #2]**
  - c. Buildings and Equipment Report
    - i. HQ Air conditioning system repairs.
    - ii. Removing some reference book shelves to make room for more patron PCs.
    - iii. East Iberville roof replacement—budgeted for 2016—update cheaper than expected. **[Item #3]**
    - iv. A consultant must be hired to check for Asbestos.
    - v. Librarian's car turned in for auction. Stipend requested instead of replacement car for director.
  
- IV. **Technology**
  - a. Outreach: signing up patrons for library cards at remote locations.
  - b. Book Scan to replace Kyocera copier/printers at HQ, EI, and WC.
  - c. New "hosted" Homepage for Library -- Update.
  - d. Researching using Parish servers for online storage of records.
  - e. "Garage Sale."
  
- V. **Personnel**
  - a. Patron conduct policy adoption/revision for new year.
  - b. Search for new part-time employee to help in public area in the afternoon at HQ.
  - c. Employee handbook also for new year.
  
- VI. **Activities**
  - a. Dannie Ball's going away party.
  - b. Dannie received key to city of Plaquemine and will receive a commendation from Iberville Parish Council.
  - c. SRP programming continuing as expected.